

# Pennsylvania UE-1 Employee Business Expense Form

**TAXPAYER**

Is your employment covered by DOT rules (Truckers, Railroad workers etc.)?  Y  N

**Expenses** (Actual amounts and advise that employer may need to sign statement.)

- A. Union Dues (Only Dues and assessments no pension or strike funds.) A.
- B. Business Phone (Must be required by employer.) B.
- C. Special Clothing (Items not useable for normal wear in public. Cleaning also.) C.
- D. Small tools need for work D.
- E. License/Fees E.
- F. Supplies used for work F.
- G. Continuing Education G.
- H. Days away Meals (IRS can use Per Diem for Pennsylvania must use actual cost) H.
- I. Travel (IRS can use Per Diem for Pennsylvania must use actual cost) I.
- J. Other J.

Reimbursements from employer: For  Amount

**Business Use of Home** (Must be required by employer)

Home Size	<input type="text"/>	Mortgage Interest	<input type="text"/>	Insurance	<input type="text"/>
Rooms Size	<input type="text"/>	Property Taxes	<input type="text"/>	Utilities	<input type="text"/>
Rent	<input type="text"/>	Repairs & Maintenance	<input type="text"/>		

**Depreciation**

Item	Date in Service	MACRS Class	Value
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Vehicle Expenses** (Standard Mileage only. Must follow between work rules or home office rules)

Item	Date in Service	Total Miles	Business Miles
1	<input type="text"/>	<input type="text"/>	<input type="text"/>

**SPOUSE**

Is your employment covered by DOT rules (Truckers, Railroad workers etc.)?  Y  N

**Expenses** (Actual amounts and advise that employer may need to sign statement.)

- A. Union Dues (Only Dues and assessments no pension or strike funds.) A.
- B. Business Phone (Must be required by employer.) B.
- C. Special Clothing (Items not useable for normal wear in public. Cleaning also.) C.
- D. Small tools need for work D.
- E. License/Fees E.
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- G. Continuing Education G.
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Reimbursements from employer: For  Amount

**Business Use of Home** (Must be required by employer)

Home Size	<input type="text"/>	Mortgage Interest	<input type="text"/>	Insurance	<input type="text"/>
Rooms Size	<input type="text"/>	Property Taxes	<input type="text"/>	Utilities	<input type="text"/>
Rent	<input type="text"/>	Repairs & Maintenance	<input type="text"/>		

**Depreciation**

Item	Date in Service	MACRS Class	Value
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Vehicle Expenses** (Standard Mileage only. Must follow between work rules or home office rules)

Item	Date in Service	Total Miles	Business Miles
1	<input type="text"/>	<input type="text"/>	<input type="text"/>

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